

Deferred Maintenance Program



Program Overview

Provides assistance to districts with funding for **major** repair or replacement of existing school building components.

Types of Funding

- Basic
 - Current SAB approved Five Year Plan
 - Prorated Amount
 - Dollar-for-dollar State match
- Hardship
 - 10 percent may be reserved
 - Critical project on Five Year Plan
 - 3 priorities

Recent Funding

	Requests	Available	Apportioned
Basic	\$213,185,006	\$176,433,192	\$176,413,293
Hardship	35,451,108	26,058,779	23,352,161
Total	\$248,636,114	\$202,491,971	\$199,765,454

- Non critical hardship district's received a pro-rated basic apportionment of 82.4%.
- Funded all Priority One Critical Hardships and Priority Two critical hardships projects through the August 22nd SAB meeting.

Eligible Project Categories



- Classroom Lighting
- Electrical
- Floor Covering
- HVAC
- Painting
- Paving
- Plumbing
- Roofing
- Toxic Underground Tanks
- Wall Systems
- Asbestos

Program Forms & Deadlines

Form	Deadline
<i>Five Year Plan</i> (Form SAB 40-1)	New and revised plans are accepted on a continuous basis for the current fiscal year up to the last working day in June.
<i>Critical Hardship Application</i> (Form SAB 40-5)	Accepted on a continuous basis, complete applications received prior to the last working day in June are ensured consideration in the next funding cycle.
<i>Certification of Deposits</i> (Form SAB 40-7)	Specified in the annual SAB approval item for the prior fiscal year allocation.

**Deadline for 01-02 FY
June 28, 2002**

Is it time to revise the Five Year Plan?

1. The plan is expired.
2. Deferred maintenance work is going to be done at a school not listed on the plan.
3. A deferred maintenance project is being added or deleted from the plan.

Five Year Plan (Form SAB 40-1)

DEFERRED MAINTENANCE FIVE YEAR PLAN

DEFERRED MAINTENANCE PROGRAM

(See instructions on reverse side)

This Form shall serve as a five-year plan of Deferred Maintenance needs for the applicant district for deferred maintenance projects as provided by Education Code Section 17591.

Note: Should an audit reveal that these funds were expended for other than eligible Deferred Maintenance costs, the State Allocation Board (SAB) will require the District to return all inappropriate expended funds.

The District: ☐ has not previously submitted a Five-Year Plan. ☐ is submitting this updated/revised Five-Year Plan which supersedes the plan currently on file with the SAB.

***** *****	***** *****	*****						*****
*****	*****	*****	*****	*****	*****	*****	*****	*****

10. List the school names where deferred maintenance projects are planned in this Five Year Plan:

11. I certify that:

- this work does not include ineligible items and that all work will be completed in accordance with program requirements, applicable laws and regulations. The District shall maintain proper documentation in the event of an audit; and,
- the plans and proposals for expenditures of funds as outlined in this report were discussed at a regularly scheduled public hearing with the School District's Governing Board on _____; and the district has complied with all the other requirements of Education Code Section 17594.1

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New Certification

Critical Hardship Application (SAB 40-5)

CRITICAL HARDSHIP APPLICATION

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A *Deferred Maintenance, Critical Hardship Project* that conforms with all the criteria outlined in Education Code, Section 17587, will be presented to the State Allocation Board for funding after the information and attachments reported on this form are complete. Please refer to the *Deferred Maintenance Handbook* for additional information.

		#1/

☐ The District hereby applies for a Critical Hardship Apportionment [as provided by Education Code Section 17587, and California Code of Regulations, Section 1866 (a)] _____

☐ First Critical Hardship this Fiscal Year

☐ Other _____

Project Costs

Complete the cost categories below. Attach a description of work required, quantity and cost breakdown, including substantiation of project costs, such as an estimate signed by a licensed contractor. Also, please provide clear explanation and justification for the expended items listed in the following cost categories: Planning, Construction, Tests and Contingencies.

_____ If the project has been completed, the District must submit a signed copy of the executed contract, specifications, and a Notice of Completion.

I. Planning

a. Architect/Engineering Fee \$ _____

b. DESA/CORS Plan Check Fee (If applicable) \$ _____

c. Other (explain) \$ _____

d. Total Planning Costs \$ _____ 0

II. Construction

a. Repair/Replacement Cost \$ _____

b. Other \$ _____

c. Total Construction Costs \$ _____ 0

III. Tests

\$ _____

IV. Inspection

\$ _____

V. Contingencies

(If project is not completed, use five percent of Items I through IV)

Total Project Cost ☐ Estimated ☐ Final \$ _____ 0

#2		

Architect/Engineers Report

Attach a report completed by either a licensed architect or structural engineer that includes the following information:

- How this project qualifies as a hardship (defined in Education Code Section 17587).
- Recommended solution to correct the problem.
- Architect/engineer's signature, date, telephone number and e-mail address.

Contribution Requirement

California Code of Regulations Section 1866.5(b) and (c) require a District to make a 50 percent contribution toward their second and any additional critical hardship projects applied for within the same fiscal year.

Second Critical Project Contribution - The District requests the second critical hardship project be funded as follows: _____

- ☐ The District will make cash contribution of 50 percent of project cost.
- ☐ An apportionment, pursuant to Education Code Section 17588(a), provides that the district agrees to repay its 50 percent share of the critical project as an offset of future apportionment is allowed, pursuant to Education Code Section 17588(c), in an amount equal to the basic calculation method per year, for a period not to exceed five years or until the apportionment is repaid.

Three or More Critical Projects Contribution _____

- ☐ I understand that a 50 percent cash contribution is required.
- ☐ The above-named District cannot afford the 50 percent required contribution, and therefore wishes to withdraw all projects beyond two.

Submittal Guidelines & Review Process

- Complete Application Package
 - Checklist available in handbook
- Review Process
 - OPSC preliminary review - application complete letter **OR** return to district if incomplete
 - Site visit scheduled
 - Follow-up letter, if applicable
 - Project scheduled to SAB for consideration

Critical Hardship Fund Release and Audit Reminders

- Fund Release
 - Demonstration that contracts have been signed or project has gone out to bid.
- Audit Reminders
 - One year from SAB apportionment to complete project.
 - Consult the handbook for a listing of documents that need to be submitted to the OPSC Audit Team.

Money Trail....

All work must be bid in accordance with the Public Contract Code. In addition all contracts must comply with the Education Code, Government Code, Public Contract Code, California Code of Regulations (Title 24), and any local legal requirements.

Education Code Changes

- AB 804
 - Amended *Education Code Section 17582* to define a school building for county offices of education to include facilities exempt from Field Act for purposes of spending Deferred Maintenance funds.
 - Amended *Education Code Section 17584* to exclude revenues passed through to other LEAs as part of calculation.
- Education Code Section 17584.1
 - Discussion of five year plan at regularly scheduled public hearing with school board.
 - Deposit less than the maximum basic apportionment requires a report to be filed with Legislature by March 1st.

Proposed Regulation Highlights

- Form deadlines revised
- Dollar cap on critical hardship projects
- Allow district's more leeway in spending their Basic Apportionment.
- Revise the number of priorities for critical hardships from three to two.
- Six month progress report for critical hardship projects.

**Next Implementation Committee
is March 8th.....**

Resource Information

www.dgs.ca.gov/opsc

- Deferred Maintenance Program Forms
- Deferred Maintenance Handbook

Annual Apportionments, 2000/2001 Fiscal Year

- Critical Hardship Unfunded List (Updated after each SAB)
- Critical Hardship Workload List (Updated every other Friday)

Contact Information

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